



AEON CREDIT SERVICE (M) BERHAD
[Registration No. 199601040414 (412767-V)]
(Incorporated in Malaysia)

**ADMINISTRATIVE DETAILS OF THE TWENTY-SIXTH (“26th”)
ANNUAL GENERAL MEETING**

Date	:	Wednesday, 21 June 2023
Time	:	10.00 a.m.
Venue	:	Grand Ballroom, Level 2, InterContinental Kuala Lumpur, 165, Jalan Ampang, 50450 Kuala Lumpur, Malaysia

PRECAUTIONARY MEASURES

The health and safety of the attendees at the 26th AGM of AEON Credit Service (M) Berhad (“the Company”) is our main priority. Hence, the following precautionary measures will be taken for the conduct of the AGM:

- (i) If you are unwell with fever, cough, sore throat, flu, shortness of breath or any symptoms of the COVID-19, you are strongly advised to refrain from attending the AGM in person and to appoint a proxy or the Chairman of the meeting as your proxy to attend and vote on your behalf at the 26th AGM.
- (ii) Any attendees, particularly the high-risk individuals such as the elderly and pregnant women are strongly encouraged to wear a face mask and practice proper self-sanitisation as well as maintain social distancing throughout the meeting.
- (iii) You are advised to check the Company’s website at <https://www.aeoncredit.com.my/> and Bursa’s website at <https://www.bursamalaysia.com/> from time to time for any changes to the administration of the AGM that may be necessitated by changes to the directives, safety and precautionary requirements and guidelines prescribed by the Government of Malaysia, the Ministry of Health, the Malaysian National Security Council, Securities Commission Malaysia and/or other relevant authorities.

REGISTRATION

- (i) Registration will start at 8.00 a.m. at Grand Ballroom, Level 2, InterContinental Kuala Lumpur, 165, Jalan Ampang, 50450 Kuala Lumpur, Malaysia.
- (ii) Please present your original MyKad/passport to the registration staff for verification.
- (iii) Upon verification, you are required to write your name and sign the attendance list placed on the registration table.
- (iv) You will be given an identification wristband with a personalised passcode upon registration and only be allowed to enter the meeting hall if you are wearing the identification wristband. Please retain the identification wristband for voting. There will be no replacement in the event you lose or misplace the identification wristband.
- (v) If you are attending the meeting as a member as well as a proxy, you will be registered once and will be given only one identification wristband to enter the meeting hall.
- (vi) No person will be allowed to register on behalf of another person even with the original MyKad/passport of the other person.

DIGITAL COPIES OF AGM DOCUMENTS

As part of our dedicated commitment to sustainable practices, please scan the QR code for the following documents of the Company, which are also available on and can be downloaded from Bursa Malaysia Securities Berhad's website at <https://www.bursamalaysia.com/> under Company Announcements and the Company's website at <https://www.aeoncredit.com.my/aeon-corporate/investor-relations/agm-egm>:

1. Integrated Annual Report 2023
2. Corporate Governance Report 2023
3. Notice of the 26th AGM and Proxy Form
4. Administrative Details of the 26th AGM
5. Circular to Shareholders in relation to the Proposed Renewal of Existing and New Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature dated 23 May 2023



Shareholders of the Company who wish for a printed copy of the Integrated Annual Report 2023 and/or Circular should submit your request to the Company's Investor Relations at ir_info@aeoncredit.com.my and must provide all the required information accurately, i.e. full name, CDS Account Number, full mailing address and shareholder's mobile number. However, please consider the environmental concern before you decide to request for the printed copy.

ENTITLEMENT TO PARTICIPATE AND VOTE

In respect of deposited securities, only shareholders whose names appear on the Record of Depositors on 14 June 2023 (General Meeting Record of Depositors) shall be eligible to attend the 26th AGM and/or appoint proxy(ies) to attend, participate and/or vote on his/her behalf.

APPOINTMENT OF PROXY OR ATTORNEY OR CORPORATE REPRESENTATIVE

In accordance with the Company's Constitution, shareholders are entitled to vote at the AGM either personally, electronically or by proxy. As the 26th AGM will be conducted at Grand Ballroom, Level 2, InterContinental Kuala Lumpur, 165, Jalan Ampang, 50450 Kuala Lumpur, Malaysia, shareholders who are unable to participate in the AGM are encouraged to appoint the Chairman of the Meeting as his/her proxy and indicate the voting instructions in the Proxy Form. All Proxy Forms and documents relating to the appointment of proxy/proxies or attorney or authorised corporate representative for the AGM whether in hard copy or by electronic means must be deposited with or submitted to Boardroom no later than 10.00 a.m. on Monday, 19 June 2023.

The appointment of Proxy may be made in hard copy or electronic form as follows:

1. In hard copy form

Shareholders may deposit the duly executed Proxy Form at the Share Registrar's office of the Company, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan.

2. In electronic form

The Proxy Form can be electronically submitted via e-mail to bsr.helpdesk@boardroomlimited.com (*for Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee only*) or submitted via BSIP at <https://investor.boardroomlimited.com> (*for individual shareholders only*). The steps are as follows:

Step 1 – Register Online with BSIP (for first time registration only)

[Note: If you have already signed up with BSIP, you are not required to register again. You may proceed to Step 2 – eProxy Lodgement.]

- a. Access website at <https://investor.boardroomlimited.com>.
- b. Click **<<REGISTER>>** to sign up as a user.
- c. Complete registration and upload softcopy of your MyKAD (front and back) (for Malaysian) or Passport in JPEG, PNG or PDF format.
- d. Please enter a valid email address and wait for email verification from Boardroom. Click on **<<Verify E-mail Address>>** from the e-mail received to continue with the registration.
- e. Once your email address is verified, you will be re-direct to BSIP for verification of mobile number. Click on Request OTP Code and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click **<< Enter>>** to complete the process.
- f. Once your mobile number is verified, registration of your new BSIP account will be pending for final verification.

Your registration will be verified and approved within one (1) business day and an email notification will be provided.

Step 2 – eProxy Lodgement

- a. Access website <https://investor.boardroomlimited.com>.
- b. Login with your User ID and Password.
- c. Select **<<CORPORATE MEETING>>** from main menu and select the correct Corporate Event **“AEON CREDIT SERVICE (M) BERHAD (26th) ANNUAL GENERAL MEETING”** and click **<<Enter>>**.
- d. Go to **<<PROXY>>** and click **<<Submit eProxy Form>>**.
- e. Read the terms & conditions and confirm the Declaration.
- f. Enter your CDS Account Number and indicate the number of securities.
- g. Appoint your proxy(ies) or the Chairman of the 26th AGM and enter the required details for your proxy(ies).
- h. Indicate your voting instructions – **“FOR”** or **“AGAINST”** or **“ABSTAIN”**. If you wish to have your proxy(ies) to act upon his/her discretion, please indicate **“DISCRETIONARY”**.
- i. Review and confirm your proxy(ies) appointment.
- j. Click **<<Apply>>**.
- k. Download or print the eProxy Form acknowledgement.

REVOCATION OF PROXY

If you have submitted your Proxy Form and subsequently decide to appoint another person or wish to participate in our AGM by yourself, please write in to bsr.helpdesk@boardroomlimited.com to revoke the earlier appointed proxy forty-eight (48) hours before the AGM. On revocation, your proxy(ies) will not be allowed to participate in the 26th AGM. In such event, you should advise your proxy accordingly.

VOTING PROCEDURE

- In accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, the voting at the AGM will be conducted by poll. The Company has appointed Boardroom as the Poll Administrator to conduct the poll by way of electronic voting (“e-Voting”) and Sky Corporate Services Sdn. Bhd. as the Scrutiniser to verify and validate the poll results.
- During the AGM, the Chairman will invite the Poll Administrator to brief on the e-Voting housekeeping rules. The voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.
- For the purpose of this AGM, e-Voting will be carried out via personal smart mobile phones, tablets or personal computer/laptops.
- Upon completion of the voting session, the Scrutineers will verify the poll results followed by the Chairman’s declaration whether the resolutions are duly carried or otherwise.

DOOR GIFT

1. Shareholders/proxies who attend and vote at the 26th AGM shall receive a door gift in the form of cash by way of direct credit into the AEON Member Plus Visa Card (AMP Visa Card).
2. Shareholders/proxies who wish to receive the door gift are required to apply for an AMP Visa Card. Please refer to **Appendix 1** on how to apply for an AMP Visa Card via AEON Wallet before visiting your nearest AEON Credit counter to collect the physical card. If you have any queries or encounter any issue when applying AMP Visa Card, kindly contact AEON Credit Customer Care Hotline at 03-2719 9999 or email to customer.service@aeoncredit.com.my.
3. Door gift will be provided to shareholders/proxies in the following manner:
 - a) One (1) door gift for one (1) shareholder.
 - b) For a shareholder who has been appointed as a proxy by another shareholder, he/she is entitled to only one (1) door gift.
 - c) For a shareholder who appoints two (2) proxies, door gift will only be provided to the first named proxy (Proxy 1) stated in the Proxy form.
 - d) If a proxy represents more than (1) shareholder, he/she is entitled to only one (1) door gift.
4. Cash will be credited to the AMP Visa Card of eligible shareholders/proxies within 7 days from the AGM date.

FOOD AND BEVERAGE

1. Food coupon will be given upon successful registration and packed lunch will be distributed after the conclusion of the 26th AGM which is scheduled to end at approximately 12.30 p.m.
2. There will be no replacement in the event that you lost or misplaced your food coupon.

REFRESHMENT

Light refreshment will be served before the commencement of the 26th AGM at the Sakura Lotus and Orchid Dahlia at Level 2.

PARKING

Shareholders who park their vehicle at InterContinental Kuala Lumpur are entitled for free parking. Please validate your parking ticket at the ticketing counter next to the registration counter.

PRE-MEETING SUBMISSION OF QUESTIONS TO THE BOARD OF DIRECTORS

Shareholders may submit questions to the Board in advance of the 26th AGM by emailing to ir_info@aeoncredit.com.my no later than 10.00 a.m. on Friday, 16 June 2023. The Board will endeavor to respond to the questions received at the AGM.

NO RECORDING OR PHOTOGRAPHY

Strictly no recording or photography of proceedings of the 26th AGM is allowed.

ENQUIRY

If you have any enquiries prior to the AGM, please contact the following during office hours from Monday to Friday (9.00 a.m. to 5.00 p.m.):

AEON Credit Service (M) Berhad

Address :
Level 18, UOA Corporate Tower
Avenue 10, The Vertical
Bangsar South City
No. 8, Jalan Kerinchi
59200 Kuala Lumpur
Malaysia
General Line : +603-2772 9000
Fax Number : +603-2711 4110
Email : ir_info@aeoncredit.com.my

Boardroom Share Registrars Sdn. Bhd.

Address :
11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim
Seksyen 13
46200 Petaling Jaya
Selangor Darul Ehsan
Malaysia
General Line : +603-7890 4700
Fax Number : +603-7890 4670
Email : bsr.helpdesk@boardroomlimited.com




PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data for purposes of processing and administration by the Company (or its agents); and to comply with any laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.

Appendix 1 – AEON Member Plus Visa Card Application

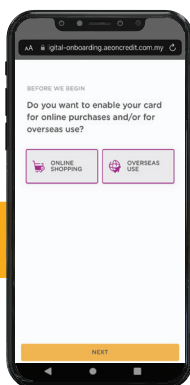
Register for AEON Member Plus Visa Card (New Cardholder only)

**STEP
01**

Operating System	App Platform
iOS	Apple App Store 
Android	Google Playstore 
EMUI / HarmonyOS	Huawei App Gallery 

Download AEON Wallet from the respective app platform and launch the app

**STEP
03**

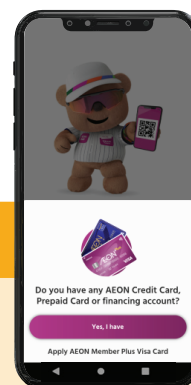


Select questionnaires

**STEP
02**



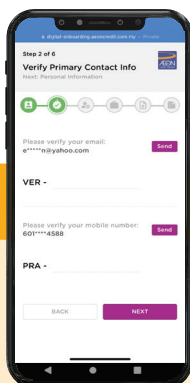
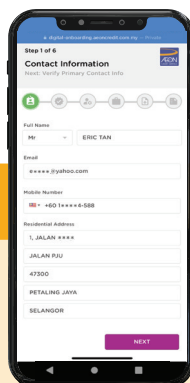
Click "Register"



Click "Apply AMP Card"

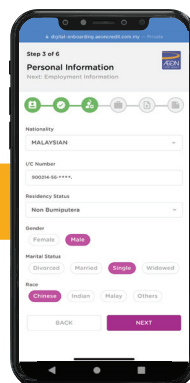
Click on APPLY FOR CARD and Let's GO!

**STEP
04**



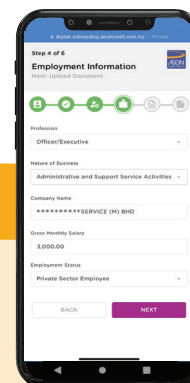
Enter your contact information and Verification on Email & SMS

**STEP
05**



Enter your personal information

**STEP
06**



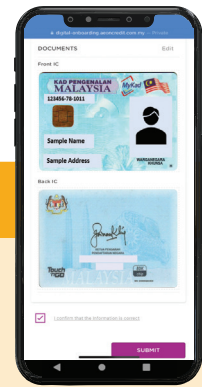
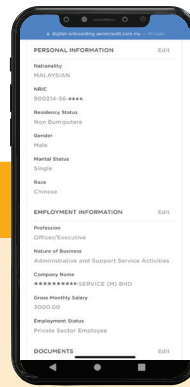
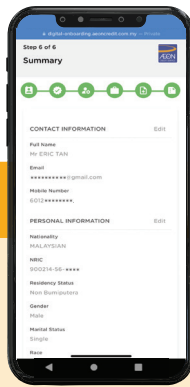
Enter your employment information

**STEP
07**



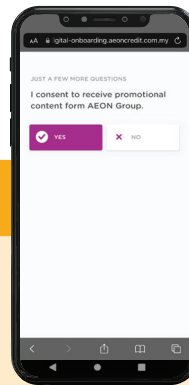
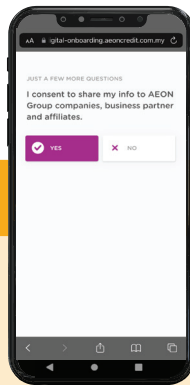
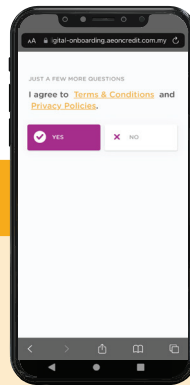
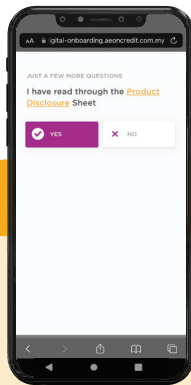
Snap photo of your ID

**STEP
08**



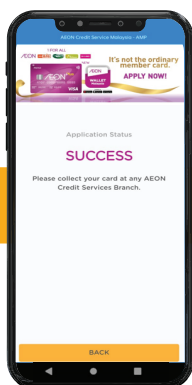
Check and confirm information provided

**STEP
09**



Provide consent

**STEP
10**



Notification of application status



**STEP
11**



Proceed to the nearest AEON Card counter to collect your card

If you have any queries or encounter any issues when applying for the AMP Visa Card, kindly contact the AEON Credit Customer Care Hotline at 03-2719 9999 or email to customer.service@aeoncredit.com.my.